Recognition Program

ELIGIBILITY

Academies participating in the Academy Instructor Certificate Program are eligible for special recognition if at least 80 percent of their instructors have been certificated pursuant to Program specifications. Recognition consists of issuance of an annually renewable plaque from POST and acknowledgment within the *POST Catalog of Certified Courses*.

LETTER OF APPLICATION

Application for recognition is made via letter of application to the POST Executive Director. Institutional applicants must submit a roster of their full instructional complement, with certificated instructors notated. The qualifying 80-percent figure is computed by dividing the number of certificated full- and part-time instructors by the total number of part- and full-time instructors teaching at the academy. "Guest speakers" need not be included in calculations for the qualifying percentage for recognition status, since guest speakers are exempt from the certification requirement (though they are subject to classroom auditing via the *Competency Verification Checklist*). The following definitions are provided to ensure consistency in calculations for recognition purposes.

- *Full-Time Instructor.* An individual who is assigned full-time, as determined by the respective local authority, to academic duties. The number of hours constituting "full-time" varies among institutions, as do the tasks comprising the instructional workload.

- *Part-Time Instructor.* In the context of a non-agency-based academy, "part-time" status is accorded someone who performs academic duties less than 60 percent of the time a full-time instructor performs academic duties.

  For agency-based academies, "part-time" status extends to any agency employee who teaches blocks of instruction in the agency's academy, regardless of duration.

- *Guest Speaker.* An individual who is invited to speak in a POST-certified course because of his/her expertise in a specialized subject area, and who is directly overseen by the primary instructor.